

RISHI LASER LIMITED
CIN: L99999MH1992PLC066412

Registered office: 612, Veena Killedar Ind. Est., 10-14, Pais Street, Byculla (West), Mumbai-400 011.

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NOTICE OF 27TH ANNUAL GENERAL MEETING - E-VOTING INFORMATION & BOOK CLOSURE

Notice is hereby given that-

1. The 27th Annual General Meeting (“AGM”) of the Members of Rishi Laser Limited (“the Company”) will be held on Wednesday, the 25th September 2019, at 11.30 am at Indian Merchant’s Chamber, 2nd Floor, Killachand Conference Room, IMC Marg, Churchgate, Mumbai-400 020, to transact the business(es) set out in the notice of 27th AGM.

2. The Notice of the 27th AGM forming part of the Annual Report for FY 2018-2019 inter-alia contains the Directors’ Report, Audit Report and Audited Financial Statements including Audited Consolidated Financial Statements that have been sent to all the members, electronically, to the email id’s registered by them with the Depository Participants/Registrar and Share Transfer Agent and dispatched in physical to those members who have not registered their email id with Depository Participants/Registrar and Share Transfer Agent. The Annual Report for FY 2018-2019 and the Notice of 27th AGM forming part of the Annual Report is also available on the Company’s website: www.rishilaser.com and website of CDSL www.evotingindia.com.

3. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a Member of the Company. Proxies in order to be effective should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of AGM.

4. The Register of Member and Share Transfer books of the Company will remain closed from 19th September, 2019 to 25th September, 2019 (both days inclusive) for the purpose of Annual General Meeting of the Company.

5. In compliance with provisions of Section 108 of the Companies Act, 2013 and the rules made thereunder and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015; as amended; all the members are informed that:

(a) The Company is providing remote e-voting facility to its members to cast their vote by electronic means on the resolutions set out in the Notice of AGM.

(b) The remote e-voting shall commence on Saturday, 21st September 2019 at 9.00 am and shall end on Tuesday, 24th September 2019 at 5.00 pm.;

(c) The cut-off date to determine members eligible for voting is 18th September, 2019.

(d) Any person, who acquires shares of the Company and become member of the Company after dispatch of the Notice of AGM and holding shares as of the cut-off date i.e. 18th September 2019, may obtain the login id and password by sending a request at helpdesk.evoting@cdslindia.com or may contact our Registrar & Share Transfer Agent; M/s Adroit Corporate Services Pvt. Ltd. at the telephone no. 022-42270400/22/23/26. However in case the members is already registered with CDSL for remote e-voting then the member can use their existing User ID and Password for casting vote. If you have forgotten your password you can reset your password “Forgot Password” option available on www.evotingindia.com.

The Members are requested to note that:

(a) The Remote e-voting shall be disabled by CDSL for voting after 5.00 pm on Tuesday, 24th September, 2019.

(b) The facility for voting through ballot papers shall be made available at the meeting to the members present and who have not cast their vote earlier through remote e-voting.

(c) The Members who shall be attending the meeting and who have not cast their vote through remote e-voting shall be eligible to exercise their voting rights at AGM. The Members who have already cast their vote through remote e-voting mat attend the meeting but shall not be eligible to cast their vote again at the AGM.

(d) Members of the Company holding shares in physical or dematerialized form as on the cut-off date i.e. 18th September 2019, shall only be entitled to avail the facility of remote e-voting or voting through ballot paper at the AGM.

6. For any query or grievances with reference to remote e-voting, Members may refer to the Frequently Asked Questions ('FAQs') and e-voting manual available at www.evotingindia.com under the 'Help' section or may send an email to helpdesk.evoing@cdslindia.com OR may contact to Mrs. Supriya Joshi, Company Secretary at the Registered Office of the Company or email her at investors@rishilaser.com or contact M/S Adroit Corporate Services Private Limited (Registrar & Share Transfer Agents) at the telephone no. 022-42270422/23/26 who will address the grievances connected with the electronic voting.

7. The result of the e-voting/voting at the AGM shall be declared within 48 hours of conclusion of AGM as stipulated under Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. The result of e-voting along with the Scrutinizer's Report will also be placed on the website of the Company and will be communicated to the Stock Exchange where the shares of the Company are listed.

By order of the Board
Sd/-
Supriya Joshi
Company Secretary

Date: August 30, 2019
Place: Mumbai